

# **Warner Village Water District Commissioners' Report**

In 2005, the District was awarded a federal loan and grant from the Rural Development Program of the US Department of Agriculture for a third well, and for the construction of a second water storage tank linked to the distribution system by a water main on North Road. The scope of this project was reduced from that authorized by the 2004 District Meeting, due to a decrease in available federal funds. The original project had included installation of new meters for all customers. The total project cost is approximately \$863,052 with \$263,052 in grant and \$600,000 in loan.

The District and the Town have worked out an agreement concerning maintenance of fire hydrants in the precinct. The Town accepted responsibility for winter plowing of the hydrants and the District agreed to perform routine maintenance during the summer months, for a payment from the Town of \$2,000. This year, District personnel painted all hydrants throughout the precinct.

The District purchased at auction a used, light duty truck for use by District personnel. Considerable savings in operation costs are expected with this vehicle compared with the 1995 truck.

The #1 well had to be reconditioned this summer, to restore its capacity. It had been less than five years since this reconditioning process was last performed and it had not been budgeted.

The October flooding caused serious damage to the treatment plant. About 35 feet of floodwater inundated the headworks building. Several thousand dollars of repairs have had to be made, principally in replacing the sewage grinder motor. The Commissioners are hopeful of getting FEMA reimbursement for these repairs.

In December, the Commissioners named the test lab at the treatment plant the Thomas H.E. Chandler Laboratory, in honor of his 29 years of service to the residents of the District. A dedication ceremony was held on December 19<sup>th</sup> and was attended by Tom's friends and family. While Tom officially retired in 2005, he continues to work on a part-time basis doing routine testing.

# Warner Village Water District Commissioners' Report

At the end of 2005, word was received from the US Environmental Protection Agency, Region I, that the Warner Village Water District had been recognized as the most improved sewage treatment plant in New England. This recognition is due entirely to the efforts of the District's personnel: Jer Menard, Dan Burnham and Tom Chandler. In particular, Jer Menard's leadership and innovation have been instrumental in improving the plant's operation. The Commissioners extend their gratitude to Jer, Tom and Dan for all their hard work this year.

*Respectfully submitted,*

*Philip W. Lord, Chairman*

*Peter E. Newman*

*Lynn C. Perkins*

# Report of Treasurer Warner Village Water District December 31, 2005

## BALANCE SHEET

### ASSETS

Cash on hand, December 31, 2005	\$	137,614.56
Accounts Receivable:		
State of New Hampshire	\$	9,169.00
Water/Sewer Rents	\$	2,498.73
Receivables - unbilled	\$	<u>56,920.56</u>
Total Accounts Receivable		<u>\$ 68,588.29</u>
<b>TOTAL ASSETS</b>	<b>\$</b>	<b><u>206,202.85</u></b>

### LIABILITIES

NH Municipal Bond Bank	\$	14,000.00
USDA Rural Development	\$	114,205.00
Sugar River Savings Bank	\$	<u>81,081.48</u>

**TOTAL LIABILITIES** **\$ 209,286.48**

**EXCESS OF ASSETS OVER LIABILITIES** **\$ (3,083.63)**

## VALUE OF VILLAGE DISTRICT PROPERTY

Water & Sewer Mains (partial)	\$	360,224.00
Land	\$	54,700.00
Buildings	\$	598,760.00
Equipment	\$	1,081,101.00
Storage Tank	\$	280,000.00
Construction in progress	\$	<u>81,081.00</u>
Subtotal		\$ 2,455,866.00
Less depreciation		<u>\$ (1,091,799.00)</u>
<b>TOTAL VALUE OF PROPERTY</b>	<b>\$</b>	<b>1,364,067.00</b>

# Receipts and Payments 2005

**SOURCES OF REVENUE:**

Federal Grants	\$ -	
Property Taxes	53,610.96	
Shared Revenue - Block Grant	810.72	
Water Pollution Grant (Reim.Bond)	10,099.00	
Other Government Grants (DES)	0.00	
Water Supply Charges	67,964.92	
Sewer User Charges	149,497.77	
Service Charges	0.00	
Sale of Meters	0.00	
Interest on Investments	2,141.94	
Tie-in Fees	2,000.00	
Refunds, Reimbursements	452.37	
Miscellaneous	2,160.00	
SRSB Line of Credit	<u>81,081.48</u>	
<b>TOTAL REVENUES</b>		<b>\$369,819.16</b>

LESS TOTAL EXPENDITURES	<u>348,278.61</u>
BALANCE	21,540.55
PLUS CASH ON HAND 12/31/04	<u>116,074.01</u>
CASH ON HAND 12/31/05	<u><u>\$137,614.56</u></u>

**EXPENDITURES**

**Administrative:**

Salaries	\$ 14,332.16	
Office Expense	4,699.63	
Audit	2,850.00	
Legal	384.25	
FICA/Medicare	7,325.04	
Employee Benefits	42,367.84	
Retirement	3,994.33	
Insurance	4,975.16	
Memberships/Education	1,061.00	
State Licenses/Fees	200.00	
<b>TOTAL ADMINISTRATIVE</b>		<b>\$ 82,189.41</b>

# Receipts and Payments 2005

## Water System:

Salaries	\$ 24,429.01	
Meters	1,073.17	
Entrance Repairs	99.41	
Building Materials & Repairs	189.21	
Miscellaneous	105.99	
Electricity - Denny Hill Storage	152.57	
Tools	132.00	
Electricity - Royce Well	7,052.65	
Propane - Pump House	-	
Chemicals	1,078.92	
System Maintenance	5,325.97	
Testing	1,143.04	
Repairs - Outside Contractors	<u>8,066.25</u>	
<b>TOTAL WATER</b>		\$ 48,848.19

## Sewer System:

Salaries	\$ 57,001.05	
Lab Expense	10,463.27	
Supplies	324.16	
Truck Gas	1,529.37	
Truck Maintenance	901.74	
Sewer Materials	1,571.25	
Equipment Repairs	2,089.70	
Uniforms	253.25	
Chlorine/Chemicals	5,582.09	
Electricity - Plant	14,658.79	
Safety Equipment	85.92	
Miscellaneous	261.63	
Tools	358.27	
Service - Outside Contractors	5,852.00	
Sludge Removal	5,798.84	
Electricity - Pump Station	1,064.30	
Maintenance - Pump Station	685.00	
Propane - Plant	2,692.29	
Testing - EPA/State	<u>2,130.00</u>	
<b>TOTAL SEWER</b>		\$ 113,302.92

# Receipts and Payments 2005

## Long Term Debt:

Bond Principal - Plant	\$14,000.00	
Bond Principal - Geneva, Roslyn St.	4,759.00	
Bond Interest - Plant	2,086.00	
Bond Interest - Geneva, Roslyn St.	<u>5,353.38</u>	
<b>TOTAL LONG TERM DEBT</b>		\$ 26,198.38

<b>Machinery, Vehicles, Equipment</b>	2,690.21	
<b>New Construction</b>	950.00	
<b>System Improvements</b>	74,099.50	
<b>Contingency</b>	-	
<b>To Capital Reserve Fund</b>	<u>          </u>	
<b>TOTAL EXPENDITURES</b>		<u><u>\$348,278.61</u></u>

# Warner Village Water District 2006 Budget

ACCT#	APPROPRIATIONS	APPROP 2005	SPENT 2005	COMMISSIONERS' BUDGET COMMITTEE	
				BUDGET 2006	RECOMMEND NOT REC 2006
4130	Executive	17,745.00	14,332.16	17,195.00	17,195.00
4150	Financial Administration	7,500.00	7,549.63	8,250.00	8,250.00
4153	Legal	500.00	384.25	1,000.00	1,000.00
4155	Personnel Administration	54,186.00	53,687.21	57,415.00	57,415.00
4196	Insurance	4,400.00	4,975.16	6,015.00	6,015.00
4197	Regional Association Dues	1,050.00	1,261.00	1,100.00	1,100.00
4199	Other (Contingency)	5,000.00	-	5,000.00	5,000.00
4326	Sewage Collection/Disposal	112,133.00	113,302.92	133,075.00	133,075.00
4331	Water Services	35,292.00	33,234.01	34,130.00	34,130.00
4335	Water Treatment & Other	13,175.00	15,614.18	13,000.00	13,000.00
4711	Principal - Long Term Bonds	18,759.00	18,759.00	23,501.00	23,501.00
4721	Interest - Long Term Bonds	7,439.00	7,439.38	8,611.00	8,611.00
	Machinery, Vehicles, Equip.	-	2,690.21	-	-
4903	New Construction *	-	950.00	18,400.00	18,400.00
	System Improvements *	-	74,099.50	185,500.00	185,500.00
4915	To Capital Reserve Fund	-	-	-	-
	TOTAL	277,179.00	348,278.61	512,192.00	512,192.00

\* Enclumbered 2004

# Warner Village Water District 2006 Sources of Revenue

ACCT #	Revenue Source	Estimated 2005	Actual 2005	Estimated 2006
3319	Federal Grants	0.00	0.00	5,900.00
3351	Shared Revenue Block Grant	811.00	810.72	811.00
3354	Water Pollution Grant (Reimb)	10,099.00	10,099.00	9,632.00
3402	Water Supply System Charges	61,000.00	67,964.92	65,000.00
3403	Sewer User Charges	140,000.00	149,497.77	145,000.00
3409	Other Charges	100.00	0.00	0.00
3502	Interest on Investments	600.00	2,127.38	1,200.00
3509	Other Misc. Revenues	2,500.00	4,612.37	2,500.00
	Precinct Tax	0.00	53,610.96	0.00
	From Surplus	0.00	0.00	33,100.00
	From Bonds/Notes	0.00	0.00	100,000.00
3934	TOTAL REVENUE	215,110.00	288,723.12	363,143.00

**BUDGET COMMITTEE:**

Michael Cutting, Chairman	Harold Whittemore	Jere Henley	David Karnick
Christine Perkins	Wayne Eigabroadt, Selectmen's Rep.		Marc Violette
Peter E. Newman, Precinct Rep.			

# Auditor's Statement

To the Citizens of the Warner (NH) Village Water District

We have audited the financial statements of the governmental activities and remaining fund information, which collectively comprise the basic financial statements, of the Warner (NH) Village Water District as of and for the year ended December 31, 2005, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and any significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and remaining fund information of the District at December 31, 2005, and the changes in financial position and cash flows, where applicable, of those activities and funds and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's discussion and analysis is not a required part of the basic financial statement, but are supplementary information required by the Government Accounting Standards Board. We have applied certain limited procedures, which consist principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit that information and accordingly, express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the District's basic financial statements. The Budgetary Comparison Schedule – General Fund is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

# Auditor's Statement

The introductory section and the statistical section, as listed in the table of contents, are presented for purposed of additional analysis and are not a require part of the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on those sections.

In accordance with Government Auditing Standards, we have also issued a report dated February 8, 2006, on our consideration of internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, any grants and contracts. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in assessing the results of our audit.

*Respectfully submitted,*

*David L. Connors & Co., P.C.*

***Both the December 31, 2004 and 2005, Warner Village Water District audited financial statements are available for inspection at the Warner Village's Office in the Warner Town Hall.***